

# I-765 Application for Employment Authorization (EAD)

EAD Clinic 2021

Sarah Brenes

Kim Boche

# Agenda

1. What is an EAD?
2. Overview of an EAD application
3. Finalizing an Application
4. Fees and ASAP membership



# What's an EAD?

# General Overview

- Some non-citizens can apply to USCIS for work authorization. There are many categories under which a non-citizen can apply.
- For this training, we focus on the EAD application process for asylum seekers with pending asylum applications (category (c)(8)).
- For decades, the EAD application process did not really change:
  - Submit I-589, which was "deemed complete" 30 days later if no agency action;
  - After 150 days, apply for EAD by submitting Form I-765 to USCIS;
  - USCIS had 30 days to process initial EAD application
  - No fee for initial application for (c)(8) and no biometrics requirement

# August 2020 EAD Rules

In 2020 DHS makes two new rules that radically change the process:

- Eliminates the 30-day processing time for initial applications (i.e. no deadlines for processing EAD apps);
- Increases required I-589 pendency period to 365 days;
- Eliminates the “deemed complete” rule;
- Allows discretionary denials;
- Denial for unresolved applicant-caused delays;
- One-year bar (except for minors or exceptional circs);
- Requires Biometrics (and payment of associated fee);
- Denial for entering between ports of entry;
- Criminal bar;
- Automatic termination of EAD once asylum is denied if no timely appeal submitted

# Let's look at an EAD application

**Application For Employment Authorization**  
Department of Homeland Security  
U.S. Citizenship and Immigration Services

EAD/CE  
Form I-765  
Issue No. 03/19/2009  
Expires 07/31/2012

For STATUS For Entry For Study	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;"> <input type="checkbox"/> International Exchange Category: _____   <input type="checkbox"/> International Exchange Category: _____             Immigration Number: <span style="border: 1px solid black; padding: 0 10px;">  </span> </td> <td style="width: 50%; padding: 5px;">           For Group: _____             Action Block: _____         </td> </tr> </table>	<input type="checkbox"/> International Exchange Category: _____  <input type="checkbox"/> International Exchange Category: _____  Immigration Number: <span style="border: 1px solid black; padding: 0 10px;">  </span>	For Group: _____  Action Block: _____	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">           To be completed by an attorney or Board of Immigration Appeals (BIA), accredited representative (if any).         </td> <td style="width: 50%; padding: 5px;"> <input type="checkbox"/> Select this box if Form I-20 is attached.         </td> </tr> </table>	To be completed by an attorney or Board of Immigration Appeals (BIA), accredited representative (if any).	<input type="checkbox"/> Select this box if Form I-20 is attached.
<input type="checkbox"/> International Exchange Category: _____  <input type="checkbox"/> International Exchange Category: _____  Immigration Number: <span style="border: 1px solid black; padding: 0 10px;">  </span>	For Group: _____  Action Block: _____					
To be completed by an attorney or Board of Immigration Appeals (BIA), accredited representative (if any).	<input type="checkbox"/> Select this box if Form I-20 is attached.					

Attorney or Accredited Representative  
(EAD/CE Online Account Number (if any))  
  

**4. STATE EAD/CE** - Page is printed for both I-55, I-551, and I-552. Do not print more than one page. The questions on this page apply to the entire application. If you have more than one application, please provide the name of your current spouse's, type of visa "B-1" or other information. If you want to request a future date of entry, please provide the date of entry. For example, "I want to enter the United States on 07/31/2012." Do not print more than one page. Do not print more than one page.

**Part 1. Reason for Applying**

I am applying for (check only one box):

4a. ☐ Initial permanent or temporary employment.

4b. ☐ Replacement of lost status, or changed employment authorization documents on condition of my employment authorization documents (EAD/CE) on U.S. Citizenship and Immigration Services (USCIS) form.

**NOTE:** Replacement of lost status or changed employment authorization documents on condition of my employment authorization documents (EAD/CE) on USCIS form does not require entry Form I-765 and waiting fee. Return Replacement for Card Known to the What is the Filing Fee amount the Form I-765 form to the USCIS office.

4c. ☐ Based on my permanent or temporary employment authorization documents.

**Other Reason Code**

Provide all other reason you have previously including alien, resident status, and information. If you have previously applied for this reason, use the space provided below.

**Additional Information**

1a. Family Name (Last Name)   

1b. Given Name (First Name)   

1c. Middle Name   

2a. Family Name (Last Name)   

2b. Given Name (First Name)   

2c. Middle Name   

3a. Family Name (Last Name)   

3b. Given Name (First Name)   

3c. Middle Name   

4a. Family Name (Last Name)   

4b. Given Name (First Name)   

4c. Middle Name

**Part 2. Information About You**

**Your Full Legal Name**

1a. Family Name (Last Name)   

1b. Given Name (First Name)   

1c. Middle Name

**Other Reason Code**

Provide all other reason you have previously including alien, resident status, and information. If you have previously applied for this reason, use the space provided below.

**Additional Information**

1a. Family Name (Last Name)   

1b. Given Name (First Name)   

1c. Middle Name

Submit Fee: \$200.00 (I-765)           Page 1 of 1

# Part 1: Starting the application

## Part 1. Reason for Applying

I am applying for (select only one box):

- 1.a. ☐ Initial permission to accept employment.
- 1.b. ☐ Replacement of lost, stolen, or damaged employment authorization document, or correction of my employment authorization document **NOT DUE** to U.S. Citizenship and Immigration Services (USCIS) error.

**NOTE:** Replacement (correction) of an employment authorization document due to USCIS error does not require a new Form I-765 and filing fee. Refer to **Replacement for Card Error** in the **What is the Filing Fee** section of the Form I-765 Instructions for further details.

- 1.c. ☐ Renewal of my permission to accept employment.  
(Attach a copy of your previous employment authorization document.)

- Use up to date form  
<https://www.uscis.gov/i-765>

## Part 2. Information About You

### *Your Full Legal Name*

- 1.a. Family Name (Last Name)
- 1.b. Given Name (First Name)
- 1.c. Middle Name

### *Other Names Used*

Provide all other names you have ever used, including aliases, maiden name, and nicknames. If you need extra space to complete this section, use the space provided in **Part 6**.

#### **Additional Information.**

- 2.a. Family Name (Last Name)
- 2.b. Given Name (First Name)
- 2.c. Middle Name

- 3.a. Family Name (Last Name)
- 3.b. Given Name (First Name)
- 3.c. Middle Name

- 4.a. Family Name (Last Name)
- 4.b. Given Name (First Name)
- 4.c. Middle Name

## Part 2 – About the client

- **Full Legal name:** Your name should match your identity document –passport or birth certificate –even if the immigration documents have a different spelling or different name. If you have two last names, be sure to include them.
- **Other Names Used:** If have ever used other names (names mentioned or provided to any government authorities,: maiden name, names on other passports, common nicknames, or a Christian name not listed on official ID documents, names used before marriage), list them here.



# Addresses

## Part 2. Information About You (continued)

### Your U.S. Mailing Address [\(USPS ZIP Code Lookup\)](#)

5.a. In Care Of Name (if any)

5.b. Street Number and Name

5.c. ☐ Apt. ☐ Ste. ☐ Flr.

5.d. City or Town

5.e. State

5.f. ZIP Code

6. Is your current mailing address the same as your physical address?  
☐ Yes ☐ No

**NOTE:** If you answered "No" to Item Number 6., provide your physical address below.

## U.S. Physical Address

7.a. Street Number and Name

7.b. ☐ Apt. ☐ Ste. ☐ Flr.

7.c. City or Town

7.d. State

7.e. ZIP Code

### Other Information

8. Alien Registration Number (A-Number) (if any)  
▶ A-
9. USCIS Online Account Number (if any)  
▶
10. Gender ☐ Male ☐ Female
11. Marital Status  
☐ Single ☐ Married ☐ Divorced ☐ Widowed
12. Have you previously filed Form I-765?  
☐ Yes ☐ No
- 13.a. Has the Social Security Administration (SSA) ever officially issued a Social Security card to you?  
☐ Yes ☐ No
- NOTE:** If you answered "No" to Item Number 13.a., skip to Item Number 14. If you answered "Yes" to Item Number 13.a., provide the information requested in Item Number 13.b.
- 13.b. Provide your Social Security number (SSN) (if known).  
▶

- **Question 8:** The A-number is generally a 9-digit number found in immigration documents (ex. Hearing notice, Notice to Appear, etc.).
- **Question 9:** If you have never created an account on USCIS, answer "none."
- **Question 10:** Mark the gender you identify with.
- **Question 11:** If it is a legally recognized marriage, mark married. If you are separated from your spouse, but not legally separated or divorced, then mark married.
- **Question 12:** They are asking if f you ever "filed" before, not if have been approved for a work permit before.
- **Questions 13.a. and 13.b.:** If you already have a work permit, you may also have a SSN.

# Social Security No.

14. Do you want the SSA to issue you a Social Security card?  
(You must also answer "Yes" to Item Number 15,  
Consent for Disclosure, to receive a card.)  
☐ Yes ☐ No

NOTE: If you answered "No" to Item Number 14., skip to Part 2., Item Number 18.a. If you answered "Yes" to Item Number 14., you must also answer "Yes" to Item Number 15.

15. Consent for Disclosure: I authorize disclosure of information from this application to the SSA as required for the purpose of assigning me an SSN and issuing me a Social Security card.  
☐ Yes ☐ No

NOTE: If you answered "Yes" to Item Numbers 14. - 15., provide the information requested in Item Numbers 16.a. - 17.b.

- **Questions 14 and 15:** Here you apply for your SSN in case you never have it before. To request a SSN, you must consent to disclosure your information to the Social Security Administration and provide your parents' names. You will receive a social security card separately from your work permit card since the Social Security Administration is the agency that processes it.

# Parents

## Father's Name

Provide your father's birth name.

16.a. Family Name  
(Last Name)

16.b. Given Name  
(First Name)

## Mother's Name

Provide your mother's birth name.

17.a. Family Name  
(Last Name)

17.b. Given Name  
(First Name)

- Questions 16.a.-17.b.: Include your parents' names here. If any part of the name is unknown then put "unknown."

# Country of Citizenship

## *Your Country or Countries of Citizenship or Nationality*

List all countries where you are currently a citizen or national. If you need extra space to complete this item, use the space provided in **Part 6. Additional Information**.

18.a. Country

18.b. Country

- **Your Country or Countries of Citizenship or Nationality:** If you have citizenship in more than one countries, please include information here.

# Place of Birth

## Part 2. Information About You (continued)

### *Place of Birth*

List the city/town/village, state/province, and country where you were born.

19.a. City/Town/Village of Birth

19.b. State/Province of Birth

19.c. Country of Birth

20. Date of Birth (mm/dd/yyyy)

# Last Arrival

## *Information About Your Last Arrival in the United States*

21.a. Form I-94 Arrival-Departure Record Number (if any)

▶

21.b. Passport Number of Your Most Recently Issued Passport

21.c. Travel Document Number (if any)

21.d. Country That Issued Your Passport or Travel Document

21.e. Expiration Date for Passport or Travel Document  
(mm/dd/yyyy)

- **Question 21.a.:** I-94 number is found on square white card called the I-94 Arrival/Departure Record. The government sometimes provides immigrants with the I-94 when they are released from detention.
- Typically, if a client enters w/o inspection (EWI) they will not have an I-94. Many asylum seekers are not able to flee with passports or travel documents either.
- **Question 21.c:** If you don't have another type of travel document (such as a passport card), answer "none."
- **Question 21.d.:** If you obtained your passport once you were already in the U.S., the passport was obtained in your country's embassy.

22. Date of Your Last Arrival Into the United States, On or About (mm/dd/yyyy)
23. Place of Your Last Arrival Into the United States
24. Immigration Status at Your Last Arrival (for example, B-2 visitor, F-1 student, or no status)
25. Your Current Immigration Status or Category (for example, B-2 visitor, F-1 student, parolee, deferred action, or no status or category)
26. Student and Exchange Visitor Information System (SEVIS) Number (if any)  
▶ N-

- **Question 22:** This information can usually be found in the “Notice to Appear” (NTA) or your I-589, Application for Asylum, but if it is not there, then it’s the date you crossed the border. It is not the date that you were released from detention or arrived where you currently live.
- **Question 23:** Also found in the “Notice to Appear” or your I-589, Application for Asylum. If not, write which border state you entered into the U.S.
- **Question 24:** If your documents state you were released on “parole”, then you should write “parole”. If not, you should write “NLS” (Nolawful status).
- **Question 25:** If you were given parole upon release from detention, check if it has expired. If it has not expired, you will write “parole.” If it has expired, then you write “Asylum Seeker.”
- **Question 26:** If you don't have this number, it is okay.



# EAD Category

## *Information About Your Eligibility Category*

**27. Eligibility Category.** Refer to the Who May File Form I-765 section of the Form I-765 Instructions to determine the appropriate eligibility category for this application. Enter the appropriate letter and number for your eligibility category below (for example, (a)(8), (c)(17)(iii)).

(  ) (  ) (  )

**28. (c)(3)(C) STEM OPT Eligibility Category.** If you entered the eligibility category (c)(3)(C) in Item Number 27., provide the information requested in Item Numbers 28.a. - 28.c.

**28.a. Degree**

**28.b. Employer's Name as Listed in E-Verify**

**28.c. Employer's E-Verify Company Identification Number or a Valid E-Verify Client Company Identification Number**

- **Question 27:** You will most likely be using category (c) (8) is pending asylum. If you don't think this is the case, reach out to AHR staff.
- Skip the rest of the questions (28-29)

# Criminal Background

30. (c)(8) Eligibility Category If you entered the eligibility category (c)(8) in Item Number 27., provide the information requested in Item Numbers 30.a. - 30.g.

30.a. Have you EVER been arrested for, and/or charged with, and/or convicted of any crime in any country?

☐ Yes ☐ No

NOTE: If you answered "Yes" to Item Number 30.a., refer to Special Filing Instructions for Those With Pending Asylum Applications (c)(8) of the Form I-765 Instructions for information about providing court dispositions.

30.b. Did you enter the United States lawfully through a U.S. port of entry and were you inspected and admitted or paroled after inspection by an immigration officer? (If you answer "Yes," you MUST provide evidence of your lawful entry.)

☐ Yes ☐ No

30.c. If you answered "No" to Item Number 30.b., did you present yourself to the Secretary of Homeland Security or his or her delegate (DHS) within 48 hours of entry or attempted entry AND express an intention to seek asylum within the United States or express a fear of persecution or torture in your home country?

☐ Yes ☐ No

- **Question 30.a.:** If you don't have a criminal history, say "no". If you do, you should say yes and provide evidence for any criminal charges, arrests, or convictions.
- **Question 30.b.:** To answer this question, you must ask yourself if you came in through the "front door" (i.e. with permission, visa, etc.). If you say yes, the next question is whether you were given parole (this will be documented in your I-94, but it could also come up in the release documents).
- **Question 30.c.:** Many clients entered w/o inspection (EWI). If apprehended at the border, did the client state they feared returning to their country within 48 hours of being detained?

# Practice TIP: Sample Language Part 2 - Q30

- **30a. My client has a an arrest (likely related to their asylum claim) in Home country:**
  - On/In [DATE/YEAR, I was arrested in [country] while \_\_\_\_\_ ( ie.participating in a peaceful political protest). I was.... (ie. detained and tortured for five months). Details of this arrest are included in my asylum application. I have not been arrested, charged or convicted of any crime in the U.S.

## Part 2. Information About You (continued)

If you answered "Yes" to Item Number 30.c., provide the following information:

30.d. Date you presented yourself to DHS

30.e. Location where you presented yourself to DHS

30.f. Country of claimed persecution

30.g. Provide an explanation for why you did not enter the United States lawfully through a U.S. port of entry. If you need extra space to complete this item, use the space provided in **Part 6. Additional Information.**


- **Question 30.d-c:** Write the date of your last entry in the U.S and the city/location you entered.
- **Question 30.g.:** Usually, asylum seekers give a short answer such as "I was fleeing for my life and unable to obtain a visa." If you entered in the U.S. on or before August 2020, then you should give more information in **Part 6 Additional Information.**

# Practice TIP: Sample Language Part 2 - Q30

- **30g. Clients who entered the U.S. prior to 8/25/20 via the Southern Border:**
  - **Non-POE entry:** I did not enter the United States through a port of entry because I was fleeing for my life and was unable to obtain a visa.
  - **POE entry w/o visa:** I did not have a visa when I arrived at a United States port of entry because I was fleeing for my life and was unable to obtain a visa.

AND

- **Include this language in addendum:** Although I have explained my entry to the US above, I entered the U.S. prior to the effective date of current 8 C.F.R. Section 208.7(a)(1)(iii)(G), and therefore am exempted from any bar to (c)(8) category work authorization based on my manner of entry to the U.S

# Non-English Speakers – Part 3

## Part 3. Applicant's Statement, Contact Information, Declaration, Certification, and Signature

**NOTE:** Read the **Penalties** section of the Form I-765 Instructions before completing this section. You must file Form I-765 while in the United States.

### *Applicant's Statement*

**NOTE:** Select the box for either **Item Number 1.a.** or **1.b.** If applicable, select the box for **Item Number 2.**

- 1.a. ☐ I can read and understand English, and I have read and understand every question and instruction on this application and my answer to every question.
- 1.b. ☐ The interpreter named in **Part 4.** read to me every question and instruction on this application and my answer to every question in  
  
a language in which I am fluent, and I understood everything.
2. ☐ At my request, the preparer named in **Part 5.**,  
  
prepared this application for me based only upon information I provided or authorized.

- List your preparer (attorney) and interpreter

# Applicant's contact information

## *Applicant's Contact Information*

3. Applicant's Daytime Telephone Number

4. Applicant's Mobile Telephone Number (if any)

5. Applicant's Email Address (if any)

6. ☐ Select this box if you are a Salvadoran or Guatemalan national eligible for benefits under the ABC settlement agreement.

- At least 1 phone number!
- Skip #6. NACARA - Very rare.
  - To qualify for NACARA relief as a Salvadoran or Guatemalan national, the applicant must have either:
    - (1) filed an application for asylum on or before April 1, 1990; or
    - (2) registered for benefits under American Baptist Churches v. Thornburgh, 760 F. Supp. 796 (N.D. Cal. 1991) and not been apprehended at the time of entry if such entry occurred after December 19, 1990. 8 C.F.R. § 1240.61(a)(1)-(2).

# Applicant's Signature

## *Applicant's Declaration and Certification*

Copies of any documents I have submitted are exact photocopies of unaltered, original documents, and I understand that USCIS may require that I submit original documents to USCIS at a later date. Furthermore, I authorize the release of any information from any and all of my records that USCIS may need to determine my eligibility for the immigration benefit that I seek.

I furthermore authorize release of information contained in this application, in supporting documents, and in my USCIS records, to other entities and persons where necessary for the administration and enforcement of U.S. immigration law.

## *Applicant's Signature*

7.a. Applicant's Signature



7.b. Date of Signature (mm/dd/yyyy)

**NOTE TO ALL APPLICANTS:** If you do not completely fill out this application or fail to submit required documents listed in the Instructions, USCIS may deny your application.



# Part 4 Interpreter + Signature

## Part 4. Interpreter's Contact Information, Certification, and Signature

Provide the following information about the interpreter.

### Interpreter's Full Name

1.a. Interpreter's Family Name (Last Name)

1.b. Interpreter's Given Name

2. Interpreter's Business Address

## Part 4. Interpreter's Contact Information, Certification, and Signature

### Interpreter's Mailing Address

3.a. Street Number and Name

3.b. ☐ Apt. ☐ Ste. ☐ Flr.

3.c. City or Town

3.d. State

3.e. ZIP Code

3.f. Province

3.g. Postal Code

3.h. Country

## Interpreter's Contact Information

4. Interpreter's Daytime Telephone Number

5. Interpreter's Mobile Telephone Number (Cell Phone)

6. Interpreter's Email Address

## Interpreter's Certification

I certify, under penalty of perjury, that:

I am fluent in English and , which is the same language specified in Part 3, Item Number 1.b., and I have read to this applicant in the identified language every question and instruction on this application and his or her answer to every question. The applicant informed me that he or she understands every instruction, question, and answer on the application, including the **Applicant's Declaration and Certification**, and has verified the accuracy of every answer.

## Interpreter's Signature

7.a. Interpreter's Signature

7.b. Date of Signature (mm/dd/yyyy)

# Part 5 Preparer + Signature

## Part 5. Contact Information, Declaration, and Signature of the Person Preparing this Application, If Other Than the Applicant

Provide the following information about the preparer.

### Preparer's Full Name

1.a. Preparer's Family Name (Last Name)

1.b. Preparer's Given Name (First Name)

2. Preparer

### Preparer's Statement

7.a. ☐ I am not an attorney or accredited representative but have prepared this application on behalf of the applicant and with the applicant's consent.

7.b. ☒ I am an attorney or accredited representative and my representation of the applicant in this case ☒ extends ☐ does not extend beyond the preparation of this application.

**NOTE:** If you are an attorney or accredited representative, you need to submit a completed Form G-28, Notice of Entry of Appearance as Attorney or Accredited Representative, with this application.

### Preparer's Mailing Address

3.a. Street Number and Name

3.b. ☐ Apt. ☐ Ste. ☐ Flr.

3.c. City or Town

3.d. State

3.e. ZIP Code

3.f. Province

### Preparer's Contact Information

4. Preparer's Daytime Telephone Number

5. Preparer's Mobile Telephone Number (if any)

ny)

### Preparer's Certification

By my signature, I certify, under penalty of perjury, that I prepared this application at the request of the applicant. The applicant then reviewed this completed application and informed me that he or she understands all of the information contained in, and submitted with, his or her application, including the **Applicant's Declaration and Certification**, and that all of this information is complete, true, and correct. I completed this application based only on information that the applicant provided to me or authorized me to obtain or use.

### Preparer's Signature

8.a. Preparer's Signature

8.b. Date of Signature (mm/dd/yyyy)

# Addendum

- 1-2 typically auto fill
- Any additional information needed (i.e. Q30)

**Part 6. Additional Information**

If you need extra space to provide any additional information within this application, use the space below. If you need more space than what is provided, you may make copies of this page to complete and file with this application or attach a separate sheet of paper. Type or print your name and A-Number (if any) at the top of each sheet; indicate the **Page Number**, **Part Number**, and **Item Number** to which your answer refers; and sign and date each sheet.

1.a. Family Name  
(Last Name)

1.b. Given Name  
(First Name)

1.c. Middle Name

2. A-Number (if any) ▶ A-

3.a. Page Number

3.b. Part Number

3.c. Item Number

3.d.

4.a. Page Number

4.b. Part Number

4.c. Item Number

4.d.

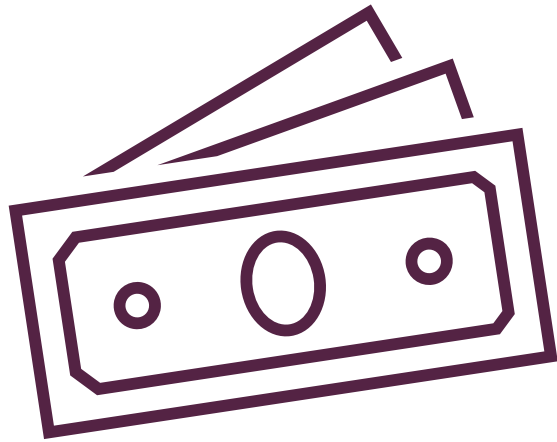
# Gathering Documents



# Additional Evidence

- G-28 Attorney Notice of Entry
- 2 passport style photographs
- ASAP membership card (if applicable)
- Evidence of a lodged or filed Form I-589 with USCIS or EOIR
- Proof of Identity (copy of passport or ID)
- Proof of arrests and convictions (if applicable)
- Certified English translations of any documents with information in a foreign language.
- Filing Fee or Fee Waiver for (I-912)

# Fees and ASAP membership



# Fees

- Applications and fees are outlined in the chart below. For example, a work permit renewal without ASAP membership an applicant would be responsible for paying a \$410 fee and an \$85 biometrics fee.
- Fee Waivers ([I-912](#)) are available but they do not cover biometrics fees for work permits.
- ASAP membership currently allows applicants to avoid paying this biometrics fee. Read more about membership benefits and find application to become a member [here](#). It takes a few days to receive a digital membership card that is submitted with the EAD. Sample packets on their website.

Form	Fees for ASAP/CASA Members		Fees for non-ASAP/CASA Members	
	Form	Biometric	Form	Biometrics
I-589 (Asylum)	\$0	\$0	\$0	\$0
I-765 (c)(8) – Initial (work permit)	\$0	\$0	\$0	\$85
I-765 (c)(8) – Renewal	\$410	\$0	\$410	\$85
I-765 (a)(5)	\$0	\$0	\$0	\$0

# Asylum Seeker Advocacy Project (ASAP)

- ASAP members should identify themselves on their EAD applications by including a copy of ASAP membership ID card immediately after the form I-765
- Children under 21 can apply for EAD using a parent's ASAP membership
- **Criteria for ASAP membership:**
- (1) you are an asylum seeker, (2) you are 14 years or older, and (3) you believe in ASAP's mission to create a future where the U.S. welcomes individuals fleeing violence



# ASAP Benefits

- **ASAP members 18 or older** are provided with opportunities to (1) learn how to navigate the asylum process; (2) get connected with legal services; (3) identify and advocate for ways to make the asylum system work for asylum seekers; and (4) connect with other asylum seekers who want to work together to help build a more humane asylum system
- Application form available online:
  - [Membership Application Form – English](#)
  - [Solicitud de Membresía – Español](#)

# ASAP Questions

- EAD Rules for ASAP members FAQs (includes link to sample work permit application): <https://asylumadvocacy.org/work-permits-for-asap-members/>
- ASAP Membership FAQs: <https://asylumadvocacy.org/members/>
- Information on the *CASA v. Wolf* case: <https://asylumadvocacy.org/casa-v-wolf-letasylumseekerswork/>
- Information for EAD Rules for non-ASAP members: <https://asylumadvocacy.org/new-work-permit-restrictions/>

## A final look



DATE

US Citizenship and Immigration Services  
Attn: I-765  
P.O. Box 650888  
Dallas, TX 75265-0888

*By Certified Mail*

**Re: , Alien Registration #  
Application for Employment Authorization**

Dear Immigration Officer:

Enclosed please find the application for employment authorization for the above-referenced case. In this regard the following has been enclosed:

1. Form G-28, Entry of Appearance as Attorney of Record;
2. Form I-765, Application for Employment Authorization;
3. Two (2) photographs meeting DHS specifications;
4. Copy of receipt notice as evidence of pending asylum case;
5. Copy of ID, as proof of identity;
6. Copy of evidence of membership in the Asylum Seeker Advocacy Project.

# What comes next?



# After submission

- Receipt in 2-5 weeks
- Checking your status:
  - [CASE STATUS ONLINE](#)
  - 1 (800) 375-5283
- Request for Evidence:
  - Reach out with questions
- Congressional Assistance

CASE STATUS  
ONLINE

Use this tool to track the status of an  
immigration application, petition, or  
request.

Enter a Receipt Number ?

CHECK STATUS

[PRIVACY ACT STATEMENT](#)



# Decisions

- Rejection:

- 30 days to appeal

- Approval:

- Card with incorrect info – look on USCIS website
- Not receiving a Social Security No. – reach out to AHR, case worker might also assist client in submitting a SS-5 form with the Social Security office

# QUESTIONS?

**The Advocates for Human Rights**  
Refugee and Immigrant Program  
330 2<sup>nd</sup> Avenue South, Suite 800  
Minneapolis, MN 55401  
[TheAdvocatesForHumanRights.org](http://TheAdvocatesForHumanRights.org)  
General: 612-341-3302 | Client Intake: 612-341-9845

**Sarah**



- **Program Director**
- 612-746-4684
- [sbrenes@advrights.org](mailto:sbrenes@advrights.org)
- Hablo español

**Kim**



- **Staff Attorney**
- 612-746-4673
- [kboche@advrights.org](mailto:kboche@advrights.org)
- Hablo español

**Hanne**



- **Staff Attorney**
- 612-746-4667
- [hsandison@advrights.org](mailto:hsandison@advrights.org)
- Hablo español

Please follow up with our staff! We are eager to help you get connected!